

## **Official Sanpete County Sheriff's Patrol Roster Notification**

**Opening date: March 19, 2023**

**Closing date: Until filled (review every two weeks)**

The Sanpete County Sheriff's Office is currently creating a roster for Deputy Sheriff I, II, III to perform law enforcement for the citizens of Sanpete County. This roster may be used to fill current and upcoming openings at the Sanpete County Sheriff's Office. Sanpete County Sheriff's Patrol Deputies are required, but not limited, to the following:

### **Job Requirements**

- Respond to and investigate a variety of citizen complaints and enforce the laws of the State of Utah, and Sanpete County while defending the Constitution of the United States.
  - Willfully work weekends, holidays, day shift, swing shift, and unusual and varied schedules as required by the Sheriff.
  - Be subject to on-call time, call-outs, and emergency activations.
  - Write reports, provide testimony, and facilitate evidence collection prior to and during courtroom proceedings.
  - Enforce criminal and traffic laws, work with other agencies, provide court security, and transport prisoners and mentally ill subjects/patients.
  - Conduct themselves in accordance with county policy, sheriff's policy, the law enforcement code of ethics, local, State, and Federal laws.
  - Work with fidelity for the Sheriff and the Sheriff's Office command staff.
  - Submit to and pass random drug testing.
  - Maintain cooperative working relationship with those contacted in the course of work activities.
  - Make rapid and sound decisions, solve problems, and defuses or controls hostile situations under pressure.
  - Proficient or can become proficient in the use of firearms and police equipment including emergency vehicles, intoxilizer, field sobriety tests, and radar equipment.
  - Skilled in reading, writing, and basic math and analytical problem solving.
  - Ability to maintain files, records and reports.
  - Skilled in document composition and report writing.
  - Ability to maintain a working relationship with other law enforcement agencies.
  - Be subject to a probation period of up to 18 months during which they can be released without cause.
- In addition successful applicants may be expected to willingly perform other duties such as School Resource Officer, DARE officer, Transportation, Criminal Investigator, Narcotics Investigator, Civil Process Server, and other duties as assigned.
- In addition, successful applicants may be assigned to perform other duties.

### **Minimum Eligibility Requirements Include :**

- Must be proficient in computer software applications and ability to communicate in writing.
- Must pass a risk factor assessment.
- Must pass a pre-employment drug screen.
- Must (as a condition of employment) live in Sanpete County within a reasonable time after the date of appointment.

**Currently certified in Utah as a Law Enforcement Officer (LEO). attach certificate**

Lateral Transfer Policy: Successful candidates shall be given credit for full years of service with another law enforcement agency on a year for year basis up to 10 years of service. (job descriptions for Deputy I, II, III and Lateral Transfer policy available upon request)

**Applicants, that in the opinion of the Merit Commission, can meet the minimum eligibility requirements will be granted an oral interview and written testing with the Merit Commission and may be interviewed by the Sheriff.**

The salary will be determined by the Sanpete County Sheriff and County Commissioners with a beginning wage between \$26.98 and \$31.47, depending on qualifications. Benefits include State Public Safety retirement, medical and dental insurance, paid vacation, holidays, sick days, 401K options, life insurance coverage and long-term disability.

\*\*Applications may be found on the Sheriff's Office website: [www.sanpete.com/sheriff/employment](http://www.sanpete.com/sheriff/employment). You may mail or drop off your completed application packet or call to re-activate an existing application, prior to the closing date and time, for the Sanpete County Merit Commission, 1500 South Highway 89, P.O. Box 130, Manti, Utah 84642 (435) 835-2191. [bthomas@sanpetecountyutah.gov](mailto:bthomas@sanpetecountyutah.gov)

The Sanpete County Merit Commission will screen all completed application packets and notify applicants when and where to report for testing **The Sanpete County Merit Commission was established under Utah Law, Title 17 Chapter 30. The Merit Commission is tasked with recruiting, selection and testing applicants to be placed on a certified roster. Sanpete County is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, or qualified disability.**