

# Sanpete County PLANNING COMMISSION APPLICATION

160 NORTH MAIN, SUITE 203  
MANTI, UTAH 84642

PHONE 1-435-835-2115  
FAX 1-435-835-2114

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Names of applicant \_\_\_\_\_

Name of project \_\_\_\_\_

Project address or parcel numbers \_\_\_\_\_

Project description \_\_\_\_\_

Zoning \_\_\_\_\_ Acreage \_\_\_\_\_

Applicants address \_\_\_\_\_ Contact person \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

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### Items which must accompany this application

1. All requirements in the Zoning Ordinance, or Subdivision Ordinance for your project. (Checklists can be picked up at the Zoning office.)
2. In some cases a photocopy of the plat may be required. (Obtained from county recorder).
3. Legal description and plat being considered. (County recorder).
4. For Zone Change, Code Amendment, and Plat Amendment: Provide addressed legal size envelopes (4"X 9.5") for all property owners abutting your property and property owners directly across the street from your property. Do not stamp or put a return address on the envelope. Every time you meet with the planning commission or county commissioners, these envelopes need to be provided.

Notes \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Amount paid \_\_\_\_\_

Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

**AFFIDAVIT**

**PROPERTY OWNER**

STATE OF UTAH            }  
  }ss  
COUNTY OF SANPETE }

I (we), \_\_\_\_\_, being duly sworn, depose and say that I (we) am (are) the owner(s) of the property identified in the attached application and that the statements herein contained and the information provided in the attached plans and other exhibits are in all respects true and correct to the best of my (our) knowledge. I also acknowledge that I (we) have received written instructions regarding the process for which I (we) am (are) applying and the Sanpete County Planning Staff have indicated they are available to assist me in making this application.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary)

Residing in \_\_\_\_\_ County, Utah

My commission expires: \_\_\_\_\_

**AGENT AUTHORIZATION**

I (we), \_\_\_\_\_, the owner(s) of the real property described in the attached application, do authorize as my (our) agent(s), \_\_\_\_\_, to represent me (us) regarding the attached application and to appear on my (our) behalf before any administrative or legislative body in the County considering this application and to act in all respects as our agent in matters pertaining to the attached application.

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(Property Owner)

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, personally appeared before me \_\_\_\_\_, the signer(s) of the agent authorization who duly acknowledged to me that they executed the same.

\_\_\_\_\_  
(Notary)

Residing in \_\_\_\_\_ County, Utah

My commission expires: \_\_\_\_\_

# APPLICATION REQUESTS AND FEES

ALL FEES MUST BE PAID BEFORE THIS APPLICATION WILL BE PROCESSED

Request	Fees
<input type="checkbox"/> Board of Adjustment	\$200
<input type="checkbox"/> Conditional use permit	\$300
<input type="checkbox"/> Alternative power	\$200
<input type="checkbox"/> Planned unit development	\$500 plus \$100 per lot
<input type="checkbox"/> Major subdivision	\$500 plus \$100 per lot
<input type="checkbox"/> Minor subdivision	\$200 plus \$100 per lot
<input type="checkbox"/> Zoning Permit	\$50
<input type="checkbox"/> Temporary use permit	\$100
<input type="checkbox"/> Youth home	\$500
<input type="checkbox"/> Zone change	\$300 plus \$100 per parcel
<input type="checkbox"/> Code amendment	\$500
<input type="checkbox"/> Plat amendment - Lot Line Adjustment 2 lots	\$300 plus \$100 per additional lots
<u>Minor Subdivision</u> (Alteration, Vacation)	\$300 plus \$100 per new lots added or lots vacated.
<u>Major Subdivision</u> (Alteration, Vacation)	\$500 plus \$100 per new lots added or lots vacated, plus all notice and postage costs which exceed the fee schedule.
<input type="checkbox"/> Residential facility for troubled youth	\$500
<input type="checkbox"/> Residential facility for elderly and disabled	\$500
<input type="checkbox"/> Major subdivision in WUI zone	\$875 plus \$100 per lot
<input type="checkbox"/> Minor subdivision in WUI zone (more than 1 lot )	\$575 plus \$100 per lot
<input type="checkbox"/> Planned unit development in WUI zone	\$875 plus \$100 per lot

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WUI is any lot or subdivision in the Wild land Interface Zone

All lots and subdivisions in the WUI zone must comply with the 2006 Utah Wild land-Urban Interface Code.

**SANPETE COUNTY  
CONDITIONAL USE PERMIT APPLICATION ATTACHMENT**

PLEASE SUBMIT THE FOLLOWING INFORMATION:

**SUBMITTED**

- Site and Building Plan: Two copies of a site and building plan, drawn to scale, must be submitted with the application. Plans must show the actual shape and dimension of existing and proposed improvements, including the proposed building, addition, or alteration, water tank, sewer lines, drain fields, and parking areas.(if applicable)
- As-built surveys prepared by a professional land surveyor to establish the location of existing improvements on the property should be submitted if available.
- Type of use proposed.
- Days and times of operation.
- Square footage used by the conditional use.
- Number of users or employees (if applicable).
- Additional information as requested by the planning commission or information that would explain in further detail the status of the land and how the use meets or exceeds the following criteria:
  - Compatibility with general plan and Land Use Ordinance
  - Compatibility with surrounding land uses or potential uses
  - Development or lack of development adjacent to the proposed use
  - Present and future requirements for all utilities, transportation, and county services
  - Similar conditional uses in the area and public need for the conditional use
  - Economic impact to surrounding uses or potential uses
  - Aesthetic impact to surrounding uses or potential uses
  - Safeguards or attempts to minimize offensive odors, noise, dust, glare, and pollutants
  - Minimizing adverse effects or the conditional use on surrounding uses or potential uses
  - Impact on health, safety, and welfare of the area, surrounding municipalities and the county

**I certify the information contained in this application is true and correct to the best of my knowledge. I authorize Sanpete County the limited right to enter the subject property for the purpose of conducting investigations related to this request.**

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please be advised that the issuance of a Conditional Use Permit in no way precludes the applicant's responsibility to comply with all other applicable Local, State and/or Federal laws or regulations.*