



## Sanpete County Employee Commission Agenda Application

Submit Request to: Linda Christiansen  
Sanpete County Clerk  
160 N MAIN ST STE 202  
MANH UT 84642

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Detailed Agenda Item Request: \_\_\_\_\_

If there is property involved, please list the serial # : \_\_\_\_\_

\* If you have supporting documents, please submit 5 copies with this application for the Commission members, Attorney, and Clerk

Commission Meeting Date Requested: \_\_\_\_\_

Action Requested: \_\_\_\_\_

Appropriation Requested: \_\_\_\_\_

Commission meetings are usually held the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of the month but are subject to change.  
You will be notified of a time before the meeting.

(Please attach a Sanpete County Requisition Form.)

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**For Office Use:**

Date received in Clerk's Office: \_\_\_\_\_

Received by: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Agenda time assigned: \_\_\_\_\_

Department notified: \_\_\_\_\_